



Community Services of Arizona

Los Vecinos
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Your hardship letter is an integral part for the lender to determine what option may be best for you.

A hardship is a written explanation as to what caused you to fall behind on your mortgage payment.

Your hardship letter should be kept to a minimum (one page) and to the point.

Here are some examples of Hardships that lenders consider:

- Loss of Job
- Reduced Income
- Divorce
- Marital Separation
- Medical Bills
- Too Much Debt
- Death of Spouse or Co-borrower
- Death of a family member
- Business Failure
- Job Relocation
- Illness
- Damage to Property (natural disaster or un natural)
- Adjustable Rate Mortgage Reset-Payment Shock
- Military Service
- Incarceration

Sample Hardship Letter #1

Current Date

RE: Your Loan Number

Dear Lender;

We are contacting you today to request a loan modification for our property located at (insert address, city, state). We appreciate the opportunity to explain the circumstances which have caused us to fall behind on our mortgage payment. Although we have done everything possible to improve our financial situation, we are still short on the money owed to you.

The reason we have become delinquent in our mortgage payments is due to my job loss and my wife working reduced hours due to a difficult pregnancy. At this time we do not have enough income to pay our regular monthly mortgage payment. We are concerned that we are falling further behind and will not be able to pay what is owed. We have every intention of paying what



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is owed, but at this time do not know how to accomplish this. Therefore, we are turning to you for assistance.

We are asking for consideration to temporarily reduce our mortgage payments for six months until I can secure full time employment. Doing so, would help us get back on track. Our home means a great deal to us and we want to work with you to keep it out of foreclosure. Any other solutions you can provide will be greatly appreciated. We are anxious to reach an agreement and appreciate your prompt response.

Respectfully yours,
Print name of Borrower(s)

Signature of Borrower(s)

Loan #

Address

Phone

email address (if applicable)

It is imperative to send the foreclosure hardship letter via certified mail with a return receipt requested. This will ensure you have proof you sent the letter.

Sample Hardship Letter #2

Due to the recent adjustment to the mortgage I currently have with your company, I am finding it very difficult to afford the new payment. I have a 3 year fixed rate which is now adjustable and is schedule to adjust again in Feb. 2009.

Considering my current income, I cannot afford the increased payments come February 2009. Hopefully there is way to renegotiate the terms of my current mortgage to avoid default and prevent foreclosure on my home.

Is it possible to have my current adjustable rate mortgage converted to a fixed rate? If this is not possible can the next rate change be postponed to a future date to allow me to explore other financing options. Any other solutions you could provide would be greatly appreciated.

I have had no problem making my payments for over three years now and do not want that to change. My mortgage was originally written by ABC Lender and bought by your company. I was assured that refinancing would be no problem but that turned out not to be true due to the downturn of the housing industry.

The main problem is that my property is now worth about 20-30% less than what I paid for it which is preventing me from being able to refinance.

Attached are recent pay stubs, current bank statements and my household budget.

Thanks you for your time and consideration

